**Rebecca Lynn Burton**

6705 Springfield Dr., Mason Neck, VA 22079

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| **rlburton@rlburton.com** | **(202) 236-2404** |

**EDUCATION:**

**Virginia Polytechnic Institute and State University, Blacksburg, Virginia**

* Major: Entrepreneurship, Innovation and Technology Management
* Minors: International Business, Leadership, and Music
* Expected Graduation, May 2014 GPA: 3.47 In Major: 3.58

**Center for European Studies and Architecture in Riva San Vitale, Switzerland; Fall 2012**

* Extensive travel while balancing 24 credits of Finance, Management, and Operations

**WORK EXPERIENCE:**

**Kohl’s, Gaithersburg, MD**

Assistant Store Manager June 2014 - Present

* Managed $14 million dollars in inventory and 100 associates
* Built winning teams through daily motivation and leadership
* Performed business analysis to impact positive change with sales and associate performance
* Selected to be a member of a competitive campus recruiting program
* Won an Assistant Store Manager competition for original ideas to improve the store experience

**Kohl’s, Middle River, MD**

Management Intern Summer 2013

* Lead teams and managed departments.
* Learned the “ins and outs” of running a large volume retail store.
* Performed business analysis, looked for improvement and executed change with positive results.

**Aflac, Inc., Columbia, MD**

Independent Licensed Insurance Agent and Producer (MD, VA) Summer 2012

* Conducted sales presentations to corporate CEOs, owners and senior management regarding health, life and income replacement policies
* Closed sales and enrolled employees into insurance programs.

**Meyers, Rodbell & Rosenbaum, P.A., Rockville, MD**

Law Firm Intern, Summer 2011

* Aided attorneys with daily functions
* Performed administrative office functions.

**Dave Albo for Virginia State Delegate, Springfield, VA**

Voter Surveyor and Advocate, Summer 2011

* Solicited voter opinions door to door.
* Advocated for the Delegate’s policy positions and candidacy

**SKILLS:**

* Strong verbal presentation, writing and quantitative analysis skills
* Social media marketing: Hootsuite, Facebook, Twitter, Google+
* Microsoft Office: Word, Access, PowerPoint, Publisher, Project and Excel including basic VBA programming
* Basic training in French and Italian

**HONORS AND AWARDS:**

* Pamplin College of Business Merit Scholarship
* Dean’s List, Fall 2010, Spring 2011, Spring and Fall 2012

**ACTIVITIES AND COMMUNITY SERVICE:**

* PRISM (Pamplin Reinventing Social Media) Social Media officer- The voice of @VTPamplin
* Marching Virginians Horn Section (2010, 2011); Rank Captain, 2011
* Virginia Tech Symphonic Wind Ensemble, French Horn, 2011
* Symphony Band French Horn Section Leader 2010, Spring 2013, Trumpet Spring 2012,
* New River Valley Symphony Orchestra, French Horn, 2011
* Relay for Life 2011, 2012, 2013
* Universalist National Memorial Church volunteer
* Equestrienne, Dressage & Three Day Eventing (fourteen years of experience)
* Dancing- Salsa Tech member, Ballroom, Swing
* Photography